

The monthly meeting was held at Whittle-le-Woods Village Hall, on Monday 9th January 2023, at 7.30pm.

Present Chair McDonald; Parish Councillors Auwerx, Bell, Briscoe, Evans, B Higham, P Higham, Newall, Yates & the Clerk

Apologies Councillor’s Fogarty, Partington, and Wood

The meeting opened at 7.31pm.

Visitors NA

1. Minutes

*23/01/01 The minutes of the previous meeting were approved.

2. Changes in Declarations of Interest

NA

3. Defibrillator checks

All OK. Hillside Crescent is out of commission, awaiting new ancillaries.
The Clerk is requested to seek advice on the shelf life of the existing defibs at Town Lane, Shaw Brow and Hillside Crescent and add to the next agenda.

4. Planning Matters

New

6 Halls Square Whittle-Le-Woods Chorley PR6 8AQ
Single storey rear extension (following demolition of existing rear projection)
Reference 22/01318/FULHH | Alternative Reference PP-11799575
Application Validated Sat 24 Dec 2022 | Status Awaiting decision
The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

125 Preston Road Whittle-Le-Woods Chorley PR6 7PJ
Construction of media wall, roof canopy and outbuilding all to rear of the property
Reference 22/01292/FULHH | Alternative Reference PP-11779821
Application Validated Wed 21 Dec 2022 | Status Awaiting decision
The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

145 Chorley Old Road Whittle-Le-Woods Chorley PR6 7NB
Replacement and enlargement of dormer to front, new dormer to rear, internal alterations and alterations to external openings
Reference 22/01279/FULHH | Alternative Reference -
Application Validated Mon 19 Dec 2022 | Status Awaiting decision

Chair

Date.....

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Shaw Hill Lodge Dawson Lane Whittle-Le-Woods Chorley PR6 7DT
Demolition of existing conservatory, single store rear extension with balcony and decking, roof alterations including hip to gable conversions with front and rear dormers. Conversion of detached double garage in to games room.

Reference 22/01226/FULHH | Alternative Reference PP-11722786

Application Validated Tue 13 Dec 2022 | Status Awaiting decision

The Parish Council are not sure that the application complies with the CBC design standard. Materials might be a concern. Otherwise, the Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Jubilee Service Station 65 Preston Road Whittle-Le-Woods Chorley PR6 7PG

Single storey extension to the side (north eastern) elevation of existing retail building

Reference 22/01239/FUL | Alternative Reference PP-11730612

Application Validated Wed 30 Nov 2022 | Status Awaiting decision

The Parish Council wish to ensure that due consideration is provided to the neighbours of the property. That all materials used are in keeping with the established dwelling and area, and that property boundaries are not encroached upon in any way.

Please ensure that the sight lines need checking for vehicles exiting the site.

Granted

16 Olive Close Whittle-Le-Woods Chorley PR6 7HR

Application for works to a protected tree - Chorley BC TPO 12 (Whittle-le-Woods) 1992: Oak T4 - Pruning of overhanging branches to provide 1.5 metres clearance from house, conservatory and garage

Ref. No: 22/01112/TPO | Received: Thu 20 Oct 2022 | Validated: Thu 03 Nov 2022 | Status: Granted

Amari Haven 113 Preston Road Whittle-Le-Woods Chorley PR6 7PJ

Application for works to protected trees - Chorley BC TPO 9 (Whittle-le-Woods) 1987, Chorley BC TPO 12 (Whittle-le-Woods) 1996: T1 Oak - Pruning back of branches overhanging property (and neighbouring property) by 2 metres and crown raise by 2 metres; T2 Oak - Removal of lowest large branch growing down into the garden; T3 Oak - Crown reduction of 1.5 metres

Ref. No: 22/01105/TPO | Received: Tue 18 Oct 2022 | Validated: Thu 03 Nov 2022 | Status: Granted

20 Paradise Close Whittle-Le-Woods Chorley PR6 7TW

Replacement and raising of roof, rear dormer, front roof lights and changes to first floor windows

Ref. No: 22/01089/FULHH | Received: Thu 13 Oct 2022 | Validated: Thu 13 Oct 2022 | Status: Granted

Land Bounded By Town Lane (To The North) And Lucas Lane (To The West) Town Lane Whittle-Le-Woods

Application to discharge condition no.11 (SAP assessment) (for plots 3, 4, 5 and 6 only) of outline planning permission ref: 13/01055/OUTMAJ (Outline application (specifying the access) for residential development comprising up to 83 dwellings with vehicular access to be taken from Royton Drive)

Ref. No: 22/00992/DIS | Received: Thu 15 Sep 2022 | Validated: Wed 28 Sep 2022 | Status: Granted

2 Gorse Close Whittle-Le-Woods Chorley PR6 8LE

Single storey extension to side elevation (following demolition of existing conservatory), pitched roof over existing flat roof to garage, lowered front eaves, additional dormer to front elevation and pitched roof over existing front and rear dormers, extension of existing dropped kerb to facilitate off road parking and elevational alterations including render

Ref. No: 22/00846/FULHH | Received: Wed 03 Aug 2022 | Validated: Wed 03 Aug 2022 | Status: Granted

133 Town Lane Whittle-Le-Woods Chorley PR6 8AG

Single storey rear extension

Ref. No: 22/00750/FULHH | Received: Thu 07 Jul 2022 | Validated: Thu 07 Jul 2022 | Status: Granted

Other

6 Halls Square Whittle-Le-Woods Chorley PR6 8AQ

Notification of a proposed single storey rear extension measuring 4.02m, with eaves height of 2.5m, and a maximum height of 3.48m (following demolition of existing extension)

Ref. No: 22/01214/PDE | Received: Thu 24 Nov 2022 | Validated: Thu 24 Nov 2022 | Status: Withdrawn

5. Matters Arising

The Parish Council discussed ideas for CIL funding.

Cllr Fogarty suggested the old tip on Town Lane. Cllr Newall advised that this would potentially be a poor investment due to potential contamination in the area.

Cllr Newall suggested the Biological Heritage Site would be a good purchase, however the owners would not consider selling this area until the adjacent land is sold.

Other suggestions could be a rockery on Church Hill to commemorate the King's Coronation; A roof for the Cricket Pavilion; Work on the Scouts building; a walking track for St Chads Primary School.

Chair

Date.....

Budget discussions and agreement of Precept.

The Clerk advised that the Council Tax Base has not yet been provided, but based on last year’s figures the precept could be set to ensure a zero increase or a decrease in view of the current cost of living crisis.

Unanimously agreed

The Clerk will provide the updated information t the next meeting based upon the Council Tax Base once received.

Central Lancashire Preferred Options Consultation. The Clerk has publicised on website and social media.

Leaflet drop suggested by Cllr Newall

The wording provided in the proposed leaflet was provided by Cllr Newall.

Proposed by Cllr Evans, seconded by Cllr McDonald.

It was agreed unanimously that the wording in the leaflet would be adopted by the Parish Council.

Cllr Newall agreed to finalise that leaflets and liaise with the Clerk for printing.

Cllr Newall advised that 1500 leaflets would be required for the streets surrounding the proposed development areas. A group of volunteers is in place to deliver the leaflets in time for the Chorley Borough Council drop-in session on the 19th January.

The leaflets will be double sided and will be delivered to Cllr Newall.

A budget of £500 was proposed by Cllr P Higham and seconded by Cllr B Higham.

Cllr Newall also requested that the Clerk chase up the email sent to Carolyn Williams at the Central Lancashire Plan team regarding the allocation of the old tip on Town Lane.

The Parish Council discussed also printing A3 posters to place in the notice boards around the village and at the Village Hall, These would be the same as the leaflets but larger and published prominently.

It was suggested to increase the budget to £1000. Proposed by Cllr McDonald and seconded by Cllr P Higham.

Cllr Newall advised that she has approached the Traffic Consultant regarding the impact of the proposed developments on the roads in the area in particular Chorley Old Road, Birchin Lane, Hill Top Lane, Delph Way and Mill Lane. This would be a desk top study which would need to be completed by the 23rd February in order for the Parish Council to submit comments and feedback to the consultation. A budget of £4000 was suggested for the study. Proposed by Cllr McDonald, seconded by Cllr B Higham.

Neighbourhood priority project ideas – (North West Parishes & Chorley North deadline 02/02/23, meeting 09/02/23) and (Eastern Parishes deadline 13/02/23, meeting 20/02/23)

The Parish Council agreed that the footpath from the A6 down to the Roebuck Inn would be the best project to put forward.

The next Chorley Liaison meeting is on the 18th January 2023. It is requested that any issues to be raised be forwarded to Cllr Evans.

Chair

Date.....

6. Clerks Update

New Carols suggested by Chorley Silver band

The Clerk requested permission for the Parish Council to adopt the revised Christmas Carols and have copies printed and laminated.

The Parish Council agreed a budget of £400. Proposed by Cllr Newall and seconded by Cllr B Higham.

8. Accounts

Outgoings for approval this meeting

	Ref	JV	Payee	Detail	Total
*23/01/02	dd	22/23-107	Easy Websites	Monthly payment	-£27.60
*23/01/03	bacs	22/23-108	Employee 1	January Salary	-£762.98
*23/01/04	bacs	22/23-109	Employee 2	January Salary	-£461.13
*23/01/05	dd	22/23-110	LLC Pension	Pension payment	-£379.92
*23/01/06	bacs	22/23-111	Steve Limmer	Removal of Christmas Tree 2022	-£100.00
*23/01/07	bacs	22/23-112	Carvers Trees	Christmas Tree 2022	-£520.00
*23/01/08	bacs	22/23-113	Inghams Trees	Christmas Tree Removal 2023	-£100.00
*23/01/09	bacs	22/23-114	TreeXpert	Tree Works on Canal Basin	-£1,620.00
*23/01/10	dd	22/23-115	PWLB	Loan Payment	-£2,519.98

9. Any Other Business

Cllr P Higham Request for the Village Hall to be included in the Town Centre Trees decorations. Plus, a request for brighter lights to be added to the trees.

Cllr B Higham All the bulbs provided by CBC have now been planted along Carwood Lane Footpath. Cllr Yates commented that he would have liked some to plant at the bench on the A6. Cllr Newall advised that she has some bulbs that Cllr Yates can have.

Cllr Evans The bench at the bus stop on Chorley Old Road requires a shelter. The Clerk is requested to ask LCC.

Cllr Bell Request that the path on Brewery Fields is cleared by David Hull

Cllr Newall Request that the footpaths on Dolphin Brow are swept of leaves as it is currently hazardous

Venue for next meeting will be the village Hall at Whittle-le-Woods

The meeting closed at 8.50pm.

Chair

Date.....

10. Confidential Items
Removed

The next Parish Council Meeting will be held at Whittle-le-Woods Village Hall at 7.30pm on Monday 13th February.

Chair

Date.....

Payments & Receipts

Whittle-le-Woods Parish Council								
Accounts for 2022 / 23								
Date	Minute ref	Receipt / Payment	Ref	R	JV	Payee	Detail	Total
01/01/2023		Payment	dd		22/23-107	Easy Websites	Monthly payment	-£ 27.60
28/01/2023		Payment	bacs		22/23-108	Employee 1	January Salary	-£ 762.98
28/01/2023		Payment	bacs		22/23-109	Employee 2	January Salary	-£ 461.13
17/01/2023		Payment	dd		22/23-110	LLC Pension	Pension payment	-£ 379.92
09/01/2023		Payment	bacs		22/23-111	Steve Limmer	Removal of Christmas Tree 2022	-£ 100.00
09/01/2023		Payment	bacs		22/23-112	Carvers Trees	Christmas Tree Removal 2022	-£ 520.00
09/01/2023		Payment	bacs		22/23-113	Inghams Trees	Christmas Tree Removal 2023	-£ 100.00
09/01/2023		Payment	bacs		22/23-114	TreeXpert	Tree Works on Canal Basin	-£ 1,620.00
27/01/2023		Payment	dd		22/23-115	PWLB	Loan Payment	-£ 2,519.98
January Totals								-£6,491.61

Chair

Date.....

Budget Tracking

2022 / 23 Summary of Monthly Bank Accounts, and Monthly Budget Monitoring															
Categories	22/23 Budget	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Total Expenditure	Remaining budget
Admin Payment	£8,670.00	-£23.00	-£23.00	-£773.21	-£186.70	-£83.00	-£3,418.21	-£98.00	-£3,039.70	-£424.39	-£23.00			-£8,092.21	£577.79
Admin Receipt		£0.00	£1,900.00	£165.00	£0.00	£40.00	£515.00	£2,926.70	£28,619.30	£0.00	£0.00			£34,166.00	£34,166.00
Staffing Payment	£24,000.00	-£2,715.88	-£1,516.33	-£1,516.33	-£2,651.10	-£1,546.14	-£1,546.14	-£2,555.19	-£1,877.71	-£1,726.65	-£1,604.03			-£19,255.50	£4,744.50
War Mem Payment	£2,000.00	£0.00	-£2,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00			-£2,000.00	£0.00
Loan Payment	£5,040.00	£0.00	£0.00	£0.00	-£2,519.98	£0.00	£0.00	£0.00	£0.00	£0.00	-£2,519.98			-£5,039.96	£0.04
Maint Payment	£18,250.00	£0.00	-£935.15	-£924.00	£0.00	£0.00	-£1,224.00	£0.00	-£16.96	-£924.00	£0.00			-£4,024.11	£14,225.89
Grants Payment	£1,000.00	£0.00	-£200.00	£0.00	£0.00	£0.00	-£500.00	£0.00	£0.00	£0.00	£0.00			-£700.00	£300.00
Project/Misc. Payment	£13,100.00	-£500.00	-£320.83	-£1,969.17	-£2,674.00	-£1,820.00	-£13.65	£0.00	£0.00	-£1,050.00	£0.00			-£8,347.65	£4,752.35
Flooding Payment	£2,500.00	-£145.25	£0.00	£0.00	£0.00	£0.00	£0.00	-£100.00	£0.00	£0.00	£0.00			-£245.25	£2,254.75
Christmas Payment	£3,500.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	-£1,495.03	-£720.00			-£2,215.03	£1,284.97
Interest Receipt		£15.34	£24.17	£22.36	£21.05	£23.44	£46.03	£81.23	£158.39	£0.00	£0.00			£392.01	£392.01
VAT Payment	£0.00	-£523.65	-£602.38	-£586.29	-£855.40	-£326.60	-£99.62	-£4.60	-£613.13	-£418.84	-£274.60			-£4,305.11	-£4,305.11
VAT Receipt		£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00						£0.00	£0.00
Total Receipt		£15.34	£7,371.64	£187.36	£21.05	£63.44	£561.03	£4,336.84	£28,777.69	£0.00	£0.00	£0.00	£0.00	£34,558.01	£34,558.01
Total Payments	£78,060.00	-£3,907.78	-£5,597.69	-£5,769.00	-£8,887.18	-£3,775.74	-£6,801.62	-£2,757.79	-£5,547.50	-£6,038.91	-£5,141.61	£0.00	£0.00	-£51,764.54	£26,295.46
CIL Payment		-£2,450.00	-£2,779.75	-£629.57				-£3,500.00		-£499.00	-£159.25	-£1,350.00		-£11,367.57	-£11,367.57
CIL Receipt (Bal C/O)	£173,383.95		£5,447.47					£1,328.91						£180,160.33	£162,016.38
Categories	22/23 Budget	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Totals	against Budget
Summary of bank accounts				Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar
41346412 - Balance at end of prev month				£1,221.30	£863.52	£586.08	£1,152.51	£540.29	£829.59	£1,249.35	£1,018.26	£591.06	£452.90		
41346412 - Balance at end of prev month				£223,578.93	£276,664.27	£274,135.91	£269,158.27	£260,158.27	£257,202.76	£248,738.79	£249,220.02	£273,707.32	£267,707.32		
Total bank account balance				£224,800.23	£277,527.79	£274,721.99	£270,310.78	£260,698.56	£258,032.35	£249,988.14	£250,238.28	£274,298.38	£268,160.22	£0.00	£0.00
Precept / CIL Amount to deposit account															
CIL Payments				-£2,450.00	-£2,779.75	-£629.57	£0.00	£0.00	-£3,500.00	£0.00	-£499.00	-£159.25	-£1,350.00	£0.00	£0.00
Payments this month				-£3,907.78	-£5,597.69	-£5,769.00	-£8,887.18	-£3,775.74	-£6,801.62	-£2,757.79	-£5,547.50	-£6,038.91	-£5,141.61	£0.00	£0.00
Receipts this month				£15.34	£7,371.64	£187.36	£21.05	£63.44	£561.03	£4,336.84	£28,777.69	£0.00	£0.00	£0.00	£0.00
Unpresented Payments					-£1,800.00			-£746.09		-£1,328.91					
Unpresented Receipts				£59,070.00		£1,800.00		£1,046.09	£1,696.38		£1,328.91				
Balance at month end				£277,527.79	£274,721.99	£270,310.78	£260,698.56	£258,032.35	£249,988.14	£250,238.28	£274,298.38	£268,100.22	£261,668.61	£0.00	£0.00

Chair

Date.....